

## 2024 VIRGINIA CANNON CUP ONLINE CHECK-IN

\*\*\*All Teams Must Check-in Online\*\*\*

Deadline to Check-in is **May 13, 2024** for both boys and girls age groups.

Registration & Check-In documents must be emailed to [cannoncup@vsaonline.org](mailto:cannoncup@vsaonline.org)

Questions & concerns can be submitted via email to [atrask@vsaonline.org](mailto:atrask@vsaonline.org).

### INSTRUCTIONS

#### 1. Submission Process

A. All documentation must be submitted via email to [cannoncup@vsaonline.org](mailto:cannoncup@vsaonline.org) by 5:00 pm on Monday May 13<sup>th</sup>

B. Emails should be in the following format:

1. Subject: FULL TEAM NAME (including gender and age group)

A. If multiple emails are being sent add PART 1 of 2 to the subject line.

2. Body: All attachments MUST be in PDF format to be approved.

#### 2. Required Documents

A. Email in PDF format: Original 2023-2024 Player passes; either USYS State Association or US Club Soccer passes

B. Email in PDF format: Original 2023-2024 Official Roster; either USYS State Association or US Club Soccer

C. Include on Emailed PDF roster: Guest Players identified; Written on front COPY of rosters.

D. Email in PDF format: Player Passes for guest player; If a guest player from one State Association will be playing with another State Association, that player MUST have completed the Interstate Permission Form and both states MUST have signed it giving approval for the player to play and travel. USYS State Association teams from Region 1 will not need Permission to Travel Paperwork

E. Email in PDF Format — Team Information Sheet found [HERE](#)

F. Email in PDF Format — Permission to travel paperwork: Not required for US Club Soccer Teams. USYS State Association teams from Region 1 do not need Permission to Travel Paperwork

#### 3. Guest Players

A. Six guest players per team will be permitted for all age groups. US Club Soccer teams may only take guest players registered under US Club Soccer, and USYSA teams may only take guest players registered with properly stamped USYSA player pass cards.

#### 4. Approval Process

A. You will receive an email from the Tournament Director, Alli Trask, or Office Manager, Kris Wright, regarding the approval or dismissal of required documents. Teams will receive an official tournament roster.

B. Make copies of the official tournament roster (3) and have it available at all games along with your medical release forms and player passes.

C. Teams MUST have your approved roster, player and staff cards, and medical release forms available at all games for review. Teams failing to provide documentation will forfeit all matches. Rosters will be checked for semi-finals and finals and must be

available upon request for all other games. Teams failing to provide an official tournament roster will automatically forfeit their match.

**For USYSA Registered Teams:** Teams must have the proper USYSA state rosters, plus two copies for the tournament, permission to travel forms, player pass cards and medical release forms for each player at registration.